



**SELF-CERTIFICATION OF VEHICLE(S) OWNED/OPERATED**

PLEASE TYPE OR PRINT IN BLUE OR BLACK INK ALL INFORMATION

Email Form To RA-PDIGNINTSELF CERTS@pa.gov

**A DRIVER INFORMATION**

Name	Driver License Number		
Address: <small>A P.O. Box number may be used in addition to the actual residence address, but cannot be used as the only address.</small>	City	State	Zip Code

**B VEHICLE INFORMATION (List all vehicles owned or permitted to operate)**

Plate #	Title #	VIN #	Year/Make
Plate #	Title #	VIN #	Year/Make
Plate #	Title #	VIN #	Year/Make
<input type="checkbox"/> Violation occurred prior to 10/1/03			

**C STATEMENT OF OWNERSHIP/NON-OWNERSHIP (Check appropriate box and complete statement)**

I \_\_\_\_\_, hereby state that I own/or have permission to operate the vehicle(s) listed above.  
PLEASE PRINT NAME

I \_\_\_\_\_, hereby state that I do not own any vehicle(s).  
PLEASE PRINT NAME

I \_\_\_\_\_, hereby state that my income meets the guideline established for an economic hardship.  
PLEASE PRINT NAME

I \_\_\_\_\_, hereby state that the vehicle(s) titled/registered in my name is/are inoperable.  
PLEASE PRINT NAME

I certify that all information given on this statement is true and correct. I hereby authorize the Department to furnish the Ignition Interlock Vendor with my vehicle record for the purpose of processing this form.

\_\_\_\_\_ \_\_\_\_\_  
SIGNATURE IN INK DATE

**WARNING: Misstatement of facts is a misdemeanor of the third degree punishable by fine of up to \$2,500.00 and/or imprisonment up to one year (18 Pa. C.S. Section 4904(b))**

**D STATEMENT OF VENDOR (Complete statement after verifying Section B and C)**

Vendor Name	Phone Number		
Vendor Address	City	State	Zip Code

I \_\_\_\_\_, hereby state that I verified with PennDOT records and an ignition interlock system was installed on the vehicle(s) listed in Section B was installed on \_\_\_\_\_.  
PRINT NAME date installed

I \_\_\_\_\_, hereby state that I verified with PennDOT records, and the driver has no vehicles registered in their name.  
PRINT NAME

I \_\_\_\_\_, hereby state that I reviewed the attached financial documentation presented by the customer and an ignition interlock system has been installed on only one vehicle on \_\_\_\_\_.  
PRINT NAME date installed

I \_\_\_\_\_, hereby state that I have received a notarized statement from the customer attesting that the vehicle(s) titled/registered in their name is/are inoperable.  
PRINT NAME

I certify that all information given on this statement is true and correct.

\_\_\_\_\_ \_\_\_\_\_  
SIGNATURE IN INK DATE

**WARNING: Misstatement of facts is a misdemeanor of the third degree punishable by fine of up to \$2,500.00 and/or imprisonment up to one year (18 Pa. C.S. Section 4904(b))**

## **CUSTOMER INSTRUCTIONS FOR COMPLETING THIS FORM**

This form is to be completed when you are notified that you are eligible for restoration. Your eligibility date can be found on the right corner of the front page of your restoration requirements letter. **DO NOT CONTACT A VENDOR TO INSTALL AN IGNITION INTERLOCK DEVICE IF AN ELIGIBILITY DATE IS NOT LISTED.** You may contact a Vendor and complete Sections A, B, and C only if an eligibility date is listed. For a list of approved vendors go to the Pennsylvania DUI Association webpage [padui.org](http://padui.org) and click on the Ignition Interlock link at the bottom of the homepage. If you do not have access to the internet, please call the Pennsylvania DUI Association at 1-800-627-2384 for vendor information. All systems are leased from the Installation Service Centers which determines the cost. After your information is verified with the Vendor, the Vendor will complete Section D and will send the form to PennDOT.

### **SECTION A - DRIVER INFORMATION**

List full name and driver number. You will find your driver number listed in your restoration requirements letter. You can call 1-(717) 412-5300 (for out-of-state calls) or 1-800-932-4600 (for in-state calls) or visit our website at: [www.dmv.state.pa.us](http://www.dmv.state.pa.us) to obtain a Restorations Requirements letter.

### **SECTION B - VEHICLE INFORMATION**

List all vehicles that you own or that you have permission to drive. The title #, tag #, VIN #, and make of vehicle can be found on the registration card. The vendor will verify the information that you supply. You may be required to show current registration and proof of insurance. For additional vehicles, please attach a separate listing to this form. If the violation occurred prior to 10/1/03 you do not have to list vehicle information. Just check the block indicating violation occurred prior to 10/1/03.

### **SECTION C - STATEMENT OF OWNERSHIP/NON-OWNERSHIP**

Check the appropriate box indicating owner or non-owner. Complete this section by printing your name, signing your name and dating. Misstatement of facts could result in fines and/or imprisonment.

If your adjusted gross income is below 200% of the poverty level guidelines, you may be eligible for a hardship exemption. A hardship exemption allows you to install the ignition interlock on only one vehicle. You can obtain detailed information on the financial guidelines for a hardship exemption on PennDOT's website at [www.state.pa.us](http://www.state.pa.us) or from an ignition interlock vendor. If you are applying for a hardship exemption, please check the third block and attach a copy of your most recently filed income tax return.

If you have vehicle(s) that are not in working condition and you have no intention of making the necessary repairs or you have a junk certificate(s), check the appropriate box and attach a notarized statement listing the vehicle(s) and why the vehicle(s) are inoperable. Misstatement of facts could result in fines and/or imprisonment.

## **VENDOR INSTRUCTION FOR VERIFYING AND COMPLETING THIS FORM**

### **SECTION D - STATEMENT OF VENDOR**

Verify the information supplied in Section B and/or C. Only after the customer's information has been verified via PennDOT Records should the customer be scheduled to have the ignition interlock device(s) installed on the vehicle(s).

After the installation has been completed (if applicable) complete Section D by listing the date the Ignition Interlock System was installed by the installation center (if applicable), printing your name, signing your name and dating. Email Form To [RA-PDIGNINTSELF CERTS@pa.gov](mailto:RA-PDIGNINTSELF CERTS@pa.gov).

NOTE: Section D must be completed by the person authorized by PennDOT to perform the verification process.